



SARAT CENTENARY COLLEGE

Dhaniakhali, Hooghly, WB, PIN-712302

Founded: 1976

Re-Accredited by NAAC (CGPA: 2.33) & Recognised Under UGC 2F&12B

WB Govt. Aided & The University of Burdwan Affiliated

e-Mail: saratcentenary@gmail.com ; principal_scollegednk@rediffmail.com

Website: www.scollegednk.ac.in

Date: 08/12/2020

NOTICE

Revised Schedule for verification of original documents

(1st Semester Students)

প্রথম সেমিস্টারের সকল ছাত্র-ছাত্রীদের (B.A/B.Sc, B.Com Honours & General) উদ্দেশ্যে জানানো যাচ্ছে যে আগামী 10, 12, 14 এবং 15 ই ডিসেম্বর, 2020 তারিখে যে ডকুমেন্ট ভেরিফিকেশন হওয়ার কথা ছিল সেই তারিখ অনিবার্য কারণবশতঃ পরিবর্তিত হয়েছে। পরিবর্তিত তারিখ গুলি হল 14, 15, 16 এবং 17 ই ডিসেম্বর, 2020। বিশদ সূচি নিচে দেওয়া হল।

Date	Time	Subjects/Courses
BA/B.Sc./B.Com Honours Courses and B.Sc/B.Com General courses		
14-12-2020 (Monday)	11.30 A.M-12-30 P.M	All students of Bengali (H), English (H), History (H)
	12.00 Noon-1.00 P.M	All students of Geography (H), Mathematics (H), Chemistry (H), Botany (H), Zoology (H), Accountancy (H)
	1.30 P.M-2.30 P.M	All students of Sanskrit (H), Political Science (H), Philosophy (H), Bio-Science (Genl) & Pure Science (Genl), B.Com (Genl)
B.A General Course		
15-12-2020 (Tuesday)	11.30 A.M-12-30 P.M	Students having Registration ID 4122000005 to 4122000173
	12.30 P.M-1.30 P.M	Students having Registration ID 4122000174 to 4122000361
	2.00 P.M-3.P.M	Students having Registration ID 4122000362 to 4122000542
16-12-2020 (Wednesday)	11.30 A.M-12-30 P.M	Students having Registration ID 4122000543 to 4122000744
	12.30 P.M-1.30 P.M	Students having Registration ID 4122000745 to 4122001010
	2.00 P.M-3.P.M	Students having Registration ID 4122001011 to 4122001269
17-12-2020 (Thursday)	11.30 A.M-12-30 P.M	Students having Registration ID 4122001270 to 4122001591
	12.30 P.M-1.30 P.M	Students having Registration ID 4122001592 to 4122001983
	2.00 P.M-3.P.M	Students having Registration ID 4122001984 to 4122002132 & 4122006004 to 4122006320

সংশ্লিষ্ট ছাত্র-ছাত্রীদের উপরিউক্ত সূচি অনুযায়ী কলেজে উপস্থিত হতে হবে, প্রয়োজনীয় নথিপত্র সহ। নথিপত্রের তালিকা নিচে দেওয়া হল।

Verification Procedure:

1. Arrange photocopy of the following documents serially and staple them

- a. copy of Application Form with recent passport size colour photo pasted on it and with candidate, Guardian's signature
- b. Admission Payment Receipt
- c. Copy of Madhyamik admit
- d. Copy of Madhyamik Marksheet
- e. Copy of HS Marksheet
- f. Copy of Caste/PH/VH Certificate (wherever applicable)
- g. Copy of School Leaving Certificate
- h. Copy of Aadhaar/ Govt. issued Photo Identity Card

N.B. :

- In the xerox copies (c to h above) write '**Self attested**' and then put your full signature
- Please keep a copy of items a & b mentioned above with you

2. Before reaching to the verification desk arrange original testimonials in the following order:

- a. Madhyamik Admit Card
- b. HS Marksheet
- c. Caste/PH/VH Certificate (wherever applicable)

3. Submit staple items mentioned in step 1 and show original documents mentioned in step-2 to the verification desk

4. Put your full signature in the record sheet and collect your original documents. Your verification process is complete

If you require any correction of data (spelling/ date of birth etc.) as provided in the application form, visit college office desk and mention the correction required.

N.B. :

- ❖ **Proper face mask is mandatory**
- ❖ **Student must enter the college in right time as notified**